Overnight Residential Support Worker
Casual Relief positions
Dave Smith Youth Treatment Centre

Are you interested in helping adolescents and their families overcome addiction and mental health problems as part of a new Centre of Excellence?

The Dave Smith Youth Treatment Centre (DSYTC) has embarked on both an exciting and challenging journey. We offer services at youth residential treatment facilities in Carp as well as in Carleton Place. As a result of our expansion, we now deliver evidence-based programming from 3 campuses: Carleton Place, Carp and Bronson (downtown Ottawa).

On an ongoing basis we review applications for casual relief positions at our Carp & Carleton Place rural residential site. Hours of work are Monday through Sunday 11:00 pm to 7:00 am.

The Overnight Residential Support Worker is responsible for the provision of security of the building and property; safety and support of clients, as well as maintenance, housekeeping, meal preparation and clerical duties.

Main Responsibilities (Non-Exhaustive List):
- Complete the prescribed nightly schedule of responsibilities, including fire safety, security and related documentation.
- Implement aspects of the client's plan of care and therapeutic activities applicable to the shift.
- Carry out specified meal preparation, housekeeping, preventive maintenance and clerical duties.
- Each shift and as required, document to agency and ministry standards (in the individual client and/or main log), medication dosage and standing.
- Inform superiors and document exceptional circumstances associated with clients and/or the building and resources.

Education, Experience, Licenses and Certificates:
- High School Diploma and post-secondary education in addiction counselling or a related field preferred.
- Employment or volunteer experience with young adults.
- Ability to work effectively in an automated office environment, including the use of various software such as; electronic mail, word processing, spreadsheet, and database.
- Valid Class ‘G’ driver’s license and use of a vehicle since our rural residences are not serviced by public transportation.
- Valid First Aid & CPR
- Valid Food Handlers Certification
Current Police Records Check for Service with the Vulnerable Sector

**Hourly Rate:** $14.49 to $18.12

If interested, please email your CV and a covering letter in confidence to hr@davesmithcentre.org.

We sincerely thank all applicants for their interest. However, only those selected for an interview will be contacted.